No. of Samples	No. of Points

SAMPLE SUBMISSION FORM

For office use only				
Vintec Job Ref	Date Received:	Due Date:	Date(s) Analysed:	By:

Client details (who the report will be sent to)			
Name:			
Address: (Client address will appear on report)			
Contact number: (In case we need to check any details)			
Email Address: (Report will be emailed to this address)			
Turnaround: (Circle required turnaround)	Same day	Next day	48 Hours

Payment Method	Cash	Card	Account	Order/Ref No:	Amount: EXC L VAT	Paid: Yes/No
Site Address (Site where sample was taken)						
Date of sampling (Date sample was taken)						

SPECIFIC SAMPLE DETAILS

Sample Number (Must match number on sample bag)	Sample Location (Room name or general area)	Description of material sampled (Floor tile, cement board, textured ceiling coating etc)

SAMPLE SUBMISSION FORM